



Manulife (International) Limited Internship Program

Job Title	Summer Internship Program – Customer Call Centre
Duration	May – August
Job Description	<ul style="list-style-type: none"> ▪ Non – agency role, no sales or marketing required ▪ Respond to customer queries and requests relating MPF and individual financial and wealth management products ▪ Cooperate with other teams and team members to ensure timely resolution of customer requests and problem ▪ Perform clerical duties
Job Requirement	Knowledge or Skills <ul style="list-style-type: none"> ▪ Excellent telephone manner with good oral communication skills in English, Cantonese and Putonghua ▪ Mature, patient and pleasant personality ▪ Excellent service attitude and interpersonal skills ▪ Good team player ▪ Strong PC skills including MS Word ▪ Good communication skills in English and Chinese, both written and spoken
Remuneration	HKD \$40/hour
Deadline of Application	24 th April, 2014 23:59

About Manulife (International) Limited:

Manulife (International) Limited has established an outstanding reputation for its comprehensive services, innovative product development and an extensive professional distribution network for more than a century of service. Manulife (International) Limited endeavors to become the premier provider of financial protection and wealth management services.